



2511 Holman Avenue
 P. O. Box 80190
 Billings, Montana 59108-0190
 p: 406.652.3930; f: 406.652.3944
www.skgeotechnical.com

Application for Employment

SK Geotechnical Corporation is an equal opportunity employer. We consider all applicants for positions without regard to race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, military status, status as to public assistance, disability, membership or activity in a local commission dealing with discrimination, veteran status, or any other legally protected status.

Name: _____ Date of Application: _____

Address: _____

Telephone: _____ Cell Phone Number: _____

General Information

Position Desired: _____ Regular Summer Only

Schedule Desired: _____ Full Time Part Time

Salary Desired: _____ Hourly Annually

Date Available for Work: _____ Referral Source: _____

Have you ever filled our an application with SK Geotechnical before? Yes No

If yes, state position and date: _____

Have you ever been employed by SK Geotechnical before? Yes No

If yes, please state: Location: _____ Position: _____

Supervisor: _____ Dates: _____

Are you prevented from lawfully becoming employed in the US because of Visa or immigration status?

Yes No (Proof of citizenship or immigration will be required upon employment)

Can you travel if the job requires it? Yes No If yes, state percent of time: _____

Will you relocate if the job requires it? Yes No Geographical preference: _____

Is your age under 18? Yes No (You may be required to supply legal proof of age)

Do you have a valid driver's license? Yes No

A copy of your Motor Vehicle Record should be included with this application. If you are offered a position with our firm and our insurance company deems you uninsurable under their standards, your employment will be immediately terminated.

Are you presently subject to a non-compete or employment agreement? Yes No

If yes, please explain: _____

Military

Have you ever served in the military? Yes No If yes, what branch of the service? _____

Dates of discharge: Active: _____ Reserve: _____ Final Rank: _____

Briefly describe the education and experience you gained in the military that relates to the job you are applying for:

Employment History

Please read this carefully before starting: List all employment starting with present or most recent employer. List each promotion as a separate job. Account for all periods, including unemployment and service with the Armed Forces. Also include relevant volunteer and part-time work experience. Use an additional sheet if necessary. You are not required to provide more than five years of your most recent work history. If you do not provide employment history which precedes the last five years, it will not be a factor in applicant evaluation.

Employer: _____ Dates From: _____ To: _____

Address: _____

Job Title: _____ Salary - Starting: _____ Final: _____

Describe major duties: _____

Supervisor: _____ Reason for leaving: _____

May we contact this employer: Yes No

Employer: _____ Dates From: _____ To: _____

Address: _____

Job Title: _____ Salary - Starting: _____ Final: _____

Describe major duties: _____

Supervisor: _____ Reason for leaving: _____

May we contact this employer: Yes No

Employer: _____ Dates From: _____ To: _____

Address: _____

Job Title: _____ Salary - Starting: _____ Final: _____

Describe major duties: _____

Supervisor: _____ Reason for leaving: _____

May we contact this employer: Yes No

Education

Name and location of high school: _____

Diploma or equivalent received: Yes No

Name and location of college or university: _____

Degree: _____ GPA: _____ Courses of Study: _____

Business, technical/vocational, correspondence, etc.: _____

Certificate of number of credits: _____ Subjects: _____

Describe any other specialized training relating to this position: _____

Word processing programs used: _____

Other computer programs used: _____

Professional licenses/certificates: _____ Expiration date: _____

_____ Expiration date: _____

Convictions

In the last 10 years, have you been convicted of a crime other than a minor traffic offense? Yes No

If yes, please explain. _____

_____ A "yes" answer will not automatically disqualify you from employment. Rather, such factors as age and date of conviction, seriousness, and nature of crime, and rehabilitation will be considered.

Additional Information

Please list any other job-related information you think would be helpful to us in considering you for the position, such as any additional work experience, volunteer activities, social activities, hobbies, clubs or professional organizations (list office held), publications, certificates or awards, etc. (Exclude information indicative of race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, status as to public assistance, disability, membership or activity in a local commission dealing with discrimination, veteran status, or any other legally protected status.)

References

Please list three professional references we may contact, such as coworkers, subordinates, business associates, etc. (Do not include former supervisors, relatives or friends.)

Name:	Company	Title	Relationship	Work/Home Phone:
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Applicant Statement

I certify that all information I have provided in order to apply for and secure work with SK Geotechnical is true, complete, and correct. If any information provided by me is found to be false, incomplete or misrepresented in any respect, it will be sufficient cause to cancel further consideration of this application, or immediately discharge me from SK Geotechnical's service, whenever it is discovered.

I expressly authorize SK Geotechnical and its agents, without reservation, to contact and obtain information from all references, employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information regarding me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding SK Geotechnical or its agents for seeking, gathering, and using such information in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand SK Geotechnical does not unlawfully discriminate in employment, and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state, or federal law.

I certify that I have read, fully understand, and accept all terms of the foregoing Application Statement

Applicant's Signature: _____

Date: _____